

Adopted by the Board of Directors, April 11, 2018

## **NYSNA CONVENTION DELEGATE ELECTION RULES**

The nomination and election of Delegates to the NYSNA Convention shall be governed by this Election Policy, as it may be modified from time to time by the Board of Directors, and the NYSNA Bylaws.

### **ARTICLE I: NOMINATIONS PROCEDURES**

#### **A. Determining the Number of Convention Delegates**

By no later than April 20<sup>th</sup> of the year in which an election is being held, NYSNA will determine the number of Convention delegates each Local Bargaining Unit may elect, as well as the number of non-LBU and retired delegates to be elected. Delegate allocation will be based on the number of members in good standing in each member's primary facility for dues collection on or about April 15<sup>th</sup>, the number of retired members in good standing, and the number of non-bargaining unit members in good standing as of April 15<sup>th</sup> of each year in which an election is being held, in accordance with Article XI of the NYSNA bylaws. In addition, the LBU president or chair, or his or her designee, is automatically a delegate. Members of the statewide Board of Directors are also automatically delegates. Neither of these will count against the LBU delegate allotment.

#### **B. Notice of Nominations in Local Bargaining Units**

By no later than May 1<sup>st</sup> of the year in which an election is being held, the Local Bargaining Unit Executive Committee shall notify members of the number of delegate positions open for election and the duties of elected delegates. The LBU Executive Committee will also make all the necessary forms available to members upon request.

#### **C. Notice of Nominations for Retired and Non-Bargaining Unit Members**

By May 1<sup>st</sup> of the year in which an election is being held, NYSNA will send retired and non-bargaining unit members in good standing a Nominations Notice. All necessary forms will also be posted on the NYSNA website and can be requested in writing at the following address:

Nominating Committee  
New York State Nurses Association  
c/o Jeremy Markman  
131 W 33rd St., Fourth Floor  
New York, NY 10001  
jeremy.markman@nysna.org

## **D. Rules Governing Nominations**

- 1. Nominations.** Members who are eligible to run for a Convention Delegate position as set forth in Articles X and XI of the NYSNA Bylaws may either self-nominate or be nominated by an eligible member in good standing no later than the deadline contained in the applicable Nomination Form.
- 2. Consent to Serve.** All nominated candidates must complete a written Consent to Serve Form, which shall be included in the applicable Nomination Form. Once the ballots have been printed, a candidate may not revoke their consent to serve.

## **ARTICLE II: ELIGIBILITY RULES**

### **A. Eligibility to Run**

A member is eligible to run for Convention Delegate only if he or she is not (1) in arrears in the payment of dues, fees and financial obligations to NYSNA; (2) a supervisor or manager within the meaning of the National Labor Relations Act; (3) a member of the NYSNA staff.

### **B. Eligibility to Vote**

To be eligible to vote in the election, a member may not be in arrears in the payment of dues, fees and financial obligations to NYSNA.

## **ARTICLE III: THE ELECTION**

### **A. Conduct of the Election in LBUs**

The election of Convention delegates and alternates shall be conducted by the LBU Executive Committee and held in the month of June during an election year. An LBU may decide whether to elect alternate delegates. If it opts to do so, alternates may be elected separately or chosen from among the unsuccessful candidates and ranked in the order of votes received.

- 1. Eligibility.** The LBU Executive Committee will verify the eligibility of all candidates with the NYSNA Membership Department.
- 2. Voting.** The LBU Executive Committee will organize voting in accordance with current LBU rules and/or procedures, except where otherwise specified in these Rules.

## **B. Conduct of the Election for Retired and Non-LBU Delegates**

The election of Convention delegates for retired and non-LBU members shall be overseen by NYSNA.

1. **Eligibility.** The NYSNA Nominating Committee will verify eligibility of all candidates with the NYSNA Membership department.
2. **Alternates.** The top two unsuccessful candidates in each election will be considered alternate delegates, and seated as full delegates, ranked in the order of votes received, should the duly elected delegates be unable to attend the Convention.
3. **Notice of Nominations.** NYSNA will send a Notice of Nominations to members eligible to run for Convention delegate, and it will be posted on the NYSNA website.
3. **The Ballot.** NYSNA will distribute a ballot to eligible members containing the names of all eligible candidates who have been nominated and consented in writing to serve. The order of candidates on the ballot shall be determined by lot after nominations have been closed.
5. **Write-Ins.** Write-in votes are permitted.
6. **Voting.** Voting will take place during the month of June in an election year. NYSNA will send out electronic ballots by the 7<sup>th</sup> of June, and members will have at least three weeks to return a ballot.
7. **Ballot Count.** The ballot count process shall begin immediately after voting is closed. Candidates, or their designated observers, shall have the right to be present during the ballot count.
8. **Tie vote.** In the event of a tie, which will be verified by a re-count, the election will be determined by lot. The Election Committee will oversee this process
9. A plurality vote will constitute election to office.

## **ARTICLE IV: ANNOUNCEMENT AND CERTIFICATION OF ELECTION RESULTS**

Upon completion of the vote count, the LBU Executive Committee shall certify the count in writing to NYSNA. The NYSNA Election Committee shall certify the count for retired and non-LBU members to NYSNA. NYSNA shall promptly post the results of the election on its website.